CITY OF
TEA TREE GULLY
*Naturally Better*

# Shape Your City

## Terms & conditions

### Years 7 to 10

# Terms & conditions

**Competition organiser**

- The Shape Your City competition ("the Competition") is conducted by the City of Tea Tree Gully ("Council").

**Competition period**

- The Competition commences at the beginning of Term 3 and closes at 4pm on the final Thursday of Term 3, unless otherwise advised by Council.
- Council reserves the right to amend competition dates, extend submission deadlines, suspend, postpone or cancel the Competition at any time and for any reason.

**Eligibility**

- The Competition is open to students in years 7–10 enrolled at participating schools within the City of Tea Tree Gully.
- Students must:
  - Compete in teams of four to six.
  - Be supervised by a nominated teacher from their school.
  - Submit a project that addresses the current year's Challenge Brief.
- Schools may enter multiple teams.
- Each team may submit only one project.

**Competition requirements**

- To be eligible, entries must:
  - Be submitted under the supervision of the supervising teacher.
  - Be received by the published closing date and time.
  - Comply with all submission requirements.
  - Address the Challenge Brief.
  - Meet the published assessment criteria.
- Council accepts no responsibility for lost, late, incomplete, corrupted or misdirected submissions.

**Originality and academic integrity**

- Projects must represent the original work of the student team.
- Students are encouraged to undertake research and draw upon existing information to inform their project.
- All external information, images, data and resources must be appropriately acknowledged.
- Projects must not contain plagiarised, misleading or deliberately false information.

**Use of artificial intelligence (AI)**

- Artificial intelligence (AI) tools may be used to support activities such as:
  - Research
  - Planning
  - Editing.
- Submitted projects must clearly demonstrate the students' own:
  - Understanding
  - Critical thinking
  - Creativity
  - Decision-making
  - Analysis.

**Judging**

- Projects will be assessed by a judging panel appointed by Council, which may include representatives from:
  - Local government
  - Industry

    - Education
    - Environmental organisations
    - The waste and resource recovery sector.
- Projects will be assessed using the published Shape Your City Assessment Criteria.
- Judges' decisions are final and no correspondence will be entered into.
- Council reserves the right not to present an award if, in the opinion of the judging panel, submissions do not meet the required standard.

**Conflict of interest**

- Council will take reasonable steps to ensure judging is fair and impartial.
- Judges must declare any actual, potential or perceived conflict of interest and may be excluded from assessing any project where such a conflict exists.

**Awards and project funding**

- The Competition includes the following awards:
    - Excellence Award – Years 7–8
    - Excellence Award – Years 9–10
    - Judges' Commendation
    - People's Choice Award
- Each Excellence Award winner and the People's Choice Award winner will receive $750 in project funding.
- The People's Choice Award winner will receive $250 in project funding.
- Funding will be provided to the participating school to support implementation of the winning project.
- Where implementation of the original proposal is not practical, feasible or approved, the funding may instead be used to support another waste reduction, resource recovery or sustainability initiative that aligns with the objectives of Shape Your City.
- Project funding:
    - Is not transferable to individuals.
    - Must be administered through the participating school.
- Any costs exceeding the awarded funding remain the responsibility of the school unless otherwise agreed in writing by Council.

**Project implementation**

- Winning projects are not automatically approved for implementation.
- Implementation remains subject to:
    - Approval by Council.
    - Approval by the participating school.
    - Any required risk assessments.
    - Available resources and budget.
    - Legislative and regulatory requirements.
    - Relevant Council policies.
    - Any other approvals considered necessary.
- Council may work collaboratively with schools and winning teams to modify or refine a project to improve its safety, feasibility, affordability or effectiveness while maintaining the intent of the original proposal.

**Intellectual property**

- Students and participating schools retain ownership of the intellectual property contained within their submissions.
- By entering the Competition, participating schools grant Council a non-exclusive, perpetual, royalty-free licence to reproduce, publish, display, communicate, or adapt submitted materials for educational, promotional, reporting and community engagement purposes.
- Where practicable, Council will acknowledge the participating school and student team.

**Photography, video and promotion**

- Winning and selected teams may be invited to participate in awards presentations, exhibitions, media opportunities and community events, including the Council's Recycling Festival.
- By entering the Competition, participating schools agree that submitted projects, photographs, videos and presentations may be used by Council for educational, promotional and reporting purposes.
- Schools are responsible for ensuring all required permissions have been obtained for the use of student names, photographs and videos in accordance with their own policies.

**Privacy**

- Council will collect, store and manage personal information in accordance with applicable privacy legislation.
- Personal information collected as part of the Competition will be used only for administering the Competition and associated educational, promotional and reporting activities.

**Code of conduct**

- All participants are expected to demonstrate respectful, inclusive and ethical behaviour throughout the Competition.
- Projects, presentations and supporting materials must not contain content that is:
  - Offensive
  - Discriminatory
  - Defamatory
  - Unlawful
  - Inappropriate for a school audience.
- Council reserves the right to remove or disqualify any submission that does not meet these expectations.

**Accessibility and inclusion**

- Council is committed to making Shape Your City accessible to all students.
- Reasonable adjustments may be made, where practicable, to support participation by students with disability or additional learning needs.
- Schools requiring adjustments are encouraged to discuss their requirements with Council as early as possible.

**Disqualification**

- Council reserves the right to disqualify any submission where it reasonably believes that:
  - These Terms and Conditions have been breached.
  - False or misleading information has been provided.
  - Plagiarism or copyright infringement has occurred.
  - The work is not substantially the students' own.
  - The submission contains inappropriate content.
  - The project otherwise fails to meet the Competition requirements.

**Liability**

- To the extent permitted by law, Council accepts no responsibility for:
  - Lost, delayed or incomplete submissions.
  - Technical failures or interruptions.
  - Damage to submitted materials.
  - Any loss, damage, cost or personal injury arising from participation in the Competition or implementation of funded projects.
- Nothing in these Terms and Conditions excludes any rights or remedies that cannot legally be excluded under Australian law.

**Force majeure**

- Council will not be liable for any delay, alteration, suspension or cancellation of the Competition arising from circumstances beyond its reasonable control, including but not limited to natural disasters, public health emergencies, industrial action, school closures, technology failures or government directions.
- Where such circumstances occur, Council may amend the Competition timeline, judging process or awards as necessary.

**Changes to the competition**

- Council reserves the right to amend these Terms and Conditions where reasonably necessary to ensure the fair and effective administration of the Competition.
- Any significant changes will be communicated to participating schools as soon as practicable.

**Acceptance of terms**

- By submitting a project, the participating school, supervising teacher and student team acknowledge that they have read, understood and accepted these Terms and Conditions.
- The following documents form part of these Terms and Conditions and should be read together:
  - Annual Challenge Brief
  - Teaching and Learning Resource
  - Student Workbook
  - Assessment criteria
  - Submission Guidelines
  - Any additional Competition information published by the City of Tea Tree Gully.

**No guarantee of implementation**

- While Council is committed to recognising and celebrating innovative ideas, participation in the Competition does not guarantee that any proposed project will be implemented by Council or the participating school.
- Winning projects may require further investigation, consultation, technical assessment, funding approval or modification before implementation.
- Council may adopt, adapt or incorporate ideas from submitted projects into future initiatives without any obligation to implement the project in its original form.


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