



Position description

Field Officer, Biodiversity, Field Services

Position overview

Reporting to the Team Leader Biodiversity the Field Officer, Biodiversity is responsible for creating, preserving and maintaining habitats through the maintenance of revegetation sites and the delivery of the maintenance program for constructed wetlands and Conservation Reserves across Council.

Reporting relationships

Reports to Team Leader Biodiversity

Other key relationships

Internal

Technical Officer Biodiversity
Pest Management Project Officer
Other relevant staff

External

Residents and ratepayers
Public Authorities and service providers
Other councils

Key outcomes

Responsibilities:

- Perform maintenance on revegetation sites, constructed wetlands and Conservation Reserves using Biodiversity Standards Methods.
- Control and/or eradicate pest plant species, using herbicides and mechanical removal methods including bushcare techniques.
- Maintain, monitor and report on the appearance of Council's open spaces and assets relating to Biodiversity programs.
- Undertake Site Assessments of Biodiversity areas, identify any areas of concern that may impact the revegetation program and report to the Team Leader.
- Mentor and coach new team members including trainees and non-payroll personnel (NPP).
- Undertake a Worksite Risk Identification & Assessment for each worksite and ensure all effective controls are in place for identified risks according to the standards set out in the WHS procedures.
- Operate plant and machinery commonly used for horticulture, arboriculture and natural resources maintenance purposes.
- Check equipment regularly to ensure that any fault or breakages are reported immediately.
- Undertake pre-operation checks on all equipment before operation.
- Demonstrate our values and behaviours when interacting with others and in delivering the outcomes of this role
- Work collaboratively to deliver services and to identify improvements to work practices and procedures.
- Comply with all relevant organisational codes, policies, procedures, guidelines, standards and legislation.
- Report all risks identified in the course of undertaking the duties relevant to this position.

Contributes to and supports:

- Improved services through participating in regular audits and reviews of team activities and services, and implementing any audit/review recommendations.
- Implementation of team performance measures and reporting on those measures, and participating in any improvements based on those measures.

- Individual performance planning (IPP) discussions and provision of constructive feedback.

Safety, Wellbeing and Injury Management Key Outcomes

Contribute to a culture where everyone places safety first by:

- Identifying and reporting health and safety hazards, accidents and incidents using the appropriate reporting systems.
- Taking reasonable care to protect own health and safety, and the health and safety of others.
- Using any equipment that is provided to protect own health and safety.
- Following reasonable instructions given on safety, wellbeing and injury management.
- Complying with health and safety and injury management policies and procedures and actively participate in associated training and programs

Role Specific Conditions

Vaccination requirements:

This position has tasks/exposures that have the potential to place the incumbent at greater risk of exposure to an infectious disease, or of transmitting infectious disease to others (children and vulnerable people). Vaccines are provided free of charge from Council's Immunisation Team

Recommended vaccinations are:

- Hepatitis B
- Tetanus

The following conditions apply:

- Occasional out of hours work may be required.

Qualifications (or demonstrated equivalent experience)

- Certificate 3 in Conservation and Ecosystem Management
- Unrestricted MR Licence, or willingness to obtain on commencement
- Chainsaw training level 2, or willingness to obtain on commencement
- Temporary Traffic Management, or willingness to obtain on commencement

Skills & Capabilities

Ability to demonstrate sound:

- Plant species identification.
- Innovative thinking and a practical approach to problem solving and negotiation.
- Planning and prioritising skills and meeting competing deadlines.
- Initiative and working with minimum supervision.
- Communication skills.
- Personal integrity and ethics aligned to our Corporate Values.
- Competent IT skills that enable the use of corporate systems in the day to day work activities.

Experience & Knowledge

Demonstrated sound experience in:

- Biodiversity related works i.e. Bush-care and Targeted weed control.
- Planting and caring for young plants and revegetation sites.

Sound knowledge of:

- Equipment used for revegetation, weed control and bush- care maintenance.
- Woody and herbaceous weed control methods.
- Revegetation planting and maintenance techniques.