

**Application for Enrolment on the Voters Roll**  
 To record a Body Corporate: Sole Owner or Sole Occupier (tenant)  
 Local Government (Elections) Act 1999

Form 2

<b>To the Chief Executive Officer of</b>	
Council	

<b>Application for inclusion on the voters roll if you are: (tick the appropriate box)</b>	
<input type="checkbox"/> Owner	<input type="checkbox"/> Occupier (tenant)

<b>1. Body Corporate Details</b>	
Name of Body Corporate	
The Body Corporate claims enrolment on the voters roll in respect of the following property address:	
Address of Rateable Property	
Contact Telephone Number	

<b>2. Details of Designated Person for Voting Entitlements</b>			
Surname			
Given Names			
Residential Address			
Contact Telephone Number		Date of Birth	/ /
Postal Address			

<b>3. Declaration</b>			
I declare that:			
<ul style="list-style-type: none"> <li>I am an officer of the body corporate, authorised as the designated person for voting entitlements in respect of this rateable property by members of the body corporate; and</li> <li>All the information I have given on this form is true and complete.</li> </ul>			
Signature of Designated Person		Date	/ /

<b>4. Witness Details</b>			
Surname			
Given Names			
Address			
Signature of Witness		Date	/ /

<b>Office Use Only</b>			
Area/Ward		Processed By	
Status	Accepted / Declined	Date	/ /
		Assessment No.	

## Notes

This form should be completed by a business or organisation (i.e. a body corporate) which is either:

### 1. A Sole Owner

A body corporate sole owner is an individual business or organisation that owns any type of rateable property in the Council area.

or

### 2. A Sole Occupier

A body corporate sole occupier is an individual business or organisation that occupies any type of rateable property in the Council area as a tenant.

### Designated Person

This application must include a designated person to be enrolled on the voters roll for an area or ward.

- A natural person who is above the age of 18 and who is an officer of the body corporate authorised to act on behalf of the body corporate for the purposes of voting.

*Enrolment can only be granted in respect to the rateable property address nominated on the front of this form. Where applicants are seeking enrolment for additional properties (located in different wards in the Council area) a separate application form must be completed in respect to each property.*

*An elector can only vote once for an Area election (i.e. for a Mayor or Area Councillors) and once in any Ward election (i.e. for Ward Councillors). A designated person may only vote in one capacity at an election.*

Please complete all sections in this Application for Enrolment form and return to:

Chief Executive Officer  
City of Tea Tree Gully  
PO Box 571  
Modbury SA 5092



**Applications must be received by the Council before the close of the voters roll for any election**

*It is an offence under section 14(9) of the Local Government (Elections) Act 1999 to make a statement in an application under the act that is, to the applicant's knowledge, false or misleading (by reason of inclusion or omission of any particular) in a material respect.*

**Maximum penalty: \$10,000**