

Property Numbers on Kerbs Guidelines



CITY OF
TEA TREE GULLY
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Property Numbers on Kerbs Guidelines

Portfolio:	Assets and Environment
Team / Department:	Civil Assets
Responsible Officer:	Manager Civil Assets
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1. Purpose

The purpose of this guideline is to formally state Council's position in regards to the painting of house numbers on kerbs. The existence of this guideline will assist to establish a consistent method and standard of applying kerbside numbering within the City of Tea Tree Gully.

2. Applies To

Any person or organisation that wishes to approach Council in relation to painting house numbers on kerbs.

3. References

Property Identification Policy

4. Definitions

For the purposes of this guideline the following definition applies:

CEO - Refers to the Chief Executive Officer (including their delegate) of the City of Tea Tree Gully.

5. Procedure

It is acknowledged that street numbers beyond the property boundary are not always easily seen outside of daylight hours and an additional form of numbering is often sought. Council supports the principle of painting of house numbers on kerbs with the aim of assisting the public and emergency services in locating properties.

Council, through its scheme of delegations, may grant approval to private contractors, service clubs and charity organisations and similar groups to install house numbering on kerbs throughout the Council area subject to the following conditions:

- Applications should be in writing
- Any work can only proceed with the written approval of a delegated officer
- The contractor, service club or organisation will determine the areas where numbers are to be painted, with all property owners in the area provided with the opportunity to have their property included. All properties along an identified road shall have their house number painted on the kerb
- Entire streets must be included in any kerbside numbering works to ensure consistency and uniformity of the area
- Resident notification must be carried out by the contractor, service club or organisation prior to the commencement of any work
- The paint, numbers and positioning to be a standard specification (i.e. the numbers shall be painted with a white reflective paint with the aid of a stencil. The height of the numbers shall be 100mm and painted on a rectangular background of black or dark blue paint, being 300mm x 120mm and also applied with the use of a stencil) as approved in writing by the CEO prior to any work commencing. Any work completed that is not in accordance with these standards is to be removed without cost to Council
- All such work will be completed in a professional manner
- Council accepts no responsibility for the maintenance or replacement of the kerbside numbers in the event that the numbers are damaged, faded or when the kerb is replaced.
- Council requires that persons involved in kerbside numbering are qualified to establish Safe Work Zones for Traffic Management, however Council takes no responsibility for the safety of those involved in this work
- Kerbside numbering is seen as an addition to the house number being displayed on the façade or letterbox. It cannot be used as an alternative means of property numbering
- Any other condition that Council deems appropriate.