

HOME FOOD BUSINESS CHECKLIST

If you are thinking about establishing a home based food business, then this checklist will help explain some of the requirements.

Under the *Food Act 2001*, home based food businesses undertaking food handling activities or selling food must comply with the requirements of the Act. This includes for retail sale, not-for-profit community organisations, fundraising, market stalls and catering or providing food as part of a service. Home based food businesses are also required to comply with the Food Safety Standards.

Have you thought about the following?	Completed	Comments
<p>Planning Or Building Requirements A development approval may be required to operate a business from a residential property. Contact Council's planning/building department to discuss your business, alternatively visit the Council website.</p>		
<p>Food Act 2001 And Food Safety Standards The Food Act 2001 can be found on the South Australian Legislation website. The Food Safety Standards can be found on the Food Standards Australia New Zealand website.</p>		
<p>Online Food Safety Training Free online food safety training to businesses and individuals is available at http://dofoodsafely.health.vic.gov.au/index.php/en/ (endorsed by SA Health)</p>		
<p>Trade Waste If you are connected to sewer, contact SA Water. If you are connected to CWMS, contact an EHO.</p>		
<p>Food Business Notification Form Access the Council website www.cttg.sa.gov.au/foodbusiness</p>		
<p>Product Labelling Any manufactured food may need to comply with product labelling requirements including nutrition panels, ingredient lists and supplier details. Contact SA Health or visit their website for further information.</p>		
<p>Permits Are you planning to start a mobile food business and trade from the roadside or on Council land? Check out our website for further information or contact Council's General Inspections Team.</p>		
<p>Contact an Environmental Health Officer (EHO) As a final step, contact an EHO to discuss your food business to help you comply with the Standards on 8397 7444 or email envhealth@cttg.sa.gov.au</p>		

Environmental Health Officers can provide information and guidance to help food businesses comply with the Food Safety Standards.