



HOW TO GUIDE FOR ARTISTS - PUBLIC ART AND MURALS

This document is intended as a general guide only

Who Should Read this Guide? – Anyone who is considering painting or installing an artwork in the City

Property Owner Approval

If you've identified a building or location as a good site for your artwork please first contact the property owner to seek their permission to use it. Permission must be in writing and signed by the owner. To find out who owns a particular property in the city please contact the land services group, the state government agency which keeps records of land titles. Having a well presented mock-up of the artwork to show the property owner may help in seeking their approval.

Before starting your work you will need to apply to the council for certain approvals and permits to ensure that

- The location and content of the proposed artwork is appropriate
- The area and artwork are structurally sound
- You and the public will be safe while the artwork is being constructed
- A timeline showing how long the artwork will remain
- Photos of the building or location where the artwork will be located
- A plan of the site which illustrates where the artwork will be located in relation to roads, buildings, etc. This can be done as a simple diagram
- A colour design of the artwork (to scale) outlining what mediums will be used (eg. Aerosol, mosaic, acrylic paint)
- If you plan to paint your artwork on boards and attach the boards to a wall, or install other objects onto a building you must provide an explanation of how you will do this (an engineering report may be required).
- Details of any protection against corrosion or vandalism

Development Approval

Development Approval is needed from Council where the artwork takes the form of a structure, whether temporary or permanent, moveable or immovable, or where the artwork contains an advertisement.

Should your artwork comprise a structure or any advertisement, it will be necessary to lodge a Development Application with Council prior to commencing any work.

For advice or further details regarding the information requirements and fees for a Development Application, please contact Council's Planning Team on 8397 7302.

Application for Access over Council land

For the City of Tea Tree Gully to determine whether your artwork location is safe you will need to fill in the Access over Council Land application. If approved, this permit will allow you to carry out the different types of activities related to the construction or maintenance of your artwork. This includes for example, locating and storing your tools (paints, ladders, scaffolding, etc) on the footpath or road.

The application includes:

- Certificate of currency for public liability insurance
- Access to gates/ keys required

https://www.teatreegully.sa.gov.au/Council_documents_Landing/Council_documents/Permits

Public Liability Insurance

All artists working in the public realm are required to have public liability insurance of \$20,000,000. This is to protect you from anyone who might make a claim against you for bodily injury or property damage caused by negligent action on your part.

Further Information

This guide has been developed to assist artists through the process of obtaining development approval. For further information or to discuss your specific requirements please contact council's planning team on 8397 7302.

Examples of information to be submitted for Development Approval:

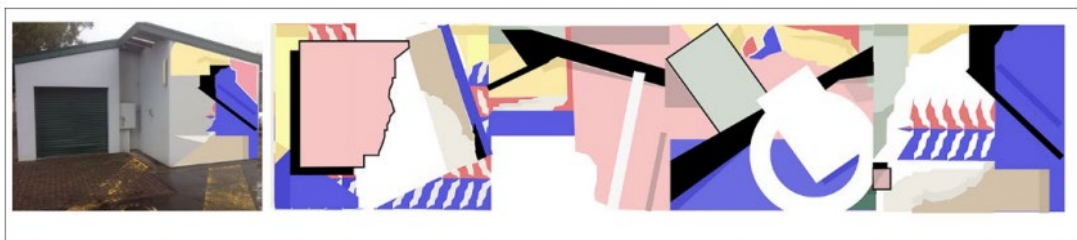
Picture of proposed site:



Location of proposed site:



Artwork Concept:



Address of property: 995 North East Road, Modbury

Letter of consent from property owner: attached

Surface preparation: cleaning with sugar soap and high pressure water.

Medium and description of application process: Resine professional aerosol applied directly to the rendered surface of the building.

Crime Prevention: Sacrificial beeswax coating (anti-graffiti coating)

Certificate of Currency for Public Liability Insurance: attached