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Call for nominations for State Records Council



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19th August 2022

The LGA is seeking nominations for a local government member on the State Records Council for a three-year term beginning January 2023.

State Records Council

The State Records Council is established by the [State Records Act 1997](#).

The State Records Act's primary functions are:

- approving determinations under this Act relating to the disposal of official records
- providing advice to the Minister or the Manager, either on its initiative or at the request of the Minister or the Manager, with respect to policies relating to record management or access to official records.

The State Records Council meets 8 times per year (6 normal meetings and 2 strategic meetings) on Tuesdays 10:00 am to 2:00 pm (dates to be confirmed).

Meetings are held at State Records of South Australia, 10 Franklin Street, Adelaide or Microsoft Teams.

A sitting fee is \$206 per full session (2–4 hours).

About the position

A position for a local government representative to join the State Records Council for a three-year term is now available.

The role is open to council members and employees of councils. The role commences from 28 January 2023.

There is one LGA nominated position on the State Records Council currently held by Dr Cr Helen Donovan (City of Adelaide) whose term expires on 29 January 2023. Dr Cr Donovan is eligible for re-appointment.

Nominees to external bodies

The *Legislation Interpretation Act 2021* (the Act) requires the LGA to provide a panel of three nominees from which the Attorney General will select the appointee. In accordance with section 42 of the Act the panel of nominees must include at least one male and one female.

The *LGA Appointments and Nominations to Outside Bodies Policy* outlines that the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.

LGA nominations on Outside Bodies must be currently serving council members or employees of a council or other local government entity, unless determined otherwise by the LGA Board of Directors.

Only nominations submitted following a resolution of council will be considered.

The LGA Secretariat maintains a nominees database to record the details of those who would like to be considered for other vacancies in a period of 12 months. The *Nomination Form* (Part B below) asks nominees whether they want to be listed on the database.

How to nominate

To nominate for the role you will need to:

- provide your CV and respond to the selection criteria (no more than 2 pages) in the [Call for Nominations Information Sheet \(Part A\)](#).
- get your council to complete [Nomination Form \(Part B\)](#).

Send the completed forms to nominationscoordinator@lga.sa.gov.au by **5:00 pm 14 October 2022**.

More information

For more information, please contact the Nominations Coordinator nominationscoordinator@lga.sa.gov.au or 8224 2031.



for more information...

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