

MINUTES OF THE SERVICE REVIEWS COMMITTEE MEETING  
OF THE CITY OF TEA TREE GULLY  
HELD ON WEDNESDAY 8 SEPTEMBER 2021 AT 6.34PM  
IN THE CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY

1. Opening and Welcome

The Presiding Member welcomed members and staff

2. Attendance Record:

2.1 Present – Physical Attendance

Crs R Unger (*Presiding Member*), B Rankine, J Lintvelt, L Petrie and P Field (*entered 7.15pm*)

2.2 Apologies

Cr L Jones

2.3 Record of Officers in Physical Attendance onsite

Mr J Moyle	Chief Executive Officer
Mr R McMahon	Director Organisation Services & Excellence
Mrs C Neil	Director Community & Cultural Development
Mr T Harfield	Director Assets & Environment
Ms J Short	Manager Organisational Development
Ms L Watson	Community Safety Leader

2.4 Record of Number of Persons in the Public Gallery

Nil

2.5 Record of Media in Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Petrie, Seconded Cr Rankine

That the Minutes of the Service Reviews Committee Meeting held on 2 June 2021 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (6)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations - Nil

7. Petitions - Nil

8. Declaration of Conflicts of Interests - Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

Assets & Environment - Nil

## Organisational Services & Excellence

### 11.1 Community Value Program Update and Service Review Priorities (D21/65679)

Moved Cr Lintvelt, Seconded Cr Petrie

**That having considered the report titled “Community Value Program Update and Service Review Priorities” dated 8 September 2021, the Service Reviews Committee supports the following service review program priorities:**

- a) Development applications and compliance
- b) Footpath management – construction and maintenance
- c) Horticulture maintenance
- d) Information Technology
- e) Property / building maintenance
- f) Public lighting
- g) Road management – construction and maintenance
- h) Stormwater management
- i) Tree management - planting, inspections / assessment, maintenance and removal
- j) Waste management.

Carried Unanimously (7)

## Community & Cultural Development

### 11.2 Community Safety Policy Statements (D21/65844)

*Pursuant to sections 75 & 75A of the Local Government Act 1999, Cr Field declared a perceived conflict of interest in relation to the matter on the basis he is employed by the Animal Welfare League and advised he would deal with the matter in a transparent and accountable manner by not entering into the debate but remaining in the meeting, recognising this Committee was not the ultimate decision maker on Council Policy.*

Moved Cr Lintvelt, Seconded Cr Petrie

1. **That having considered the report titled “Community Safety Policy Statements” and dated 8 September 2021, the Services Review Committee supports the development of a draft Community Safety Policy incorporating the service expectations and service levels as per abovementioned report and the Committee’s related discussion;**
2. That the draft Community Safety Policy be presented to a future Service Reviews Committee meeting.

Carried Unanimously (8)

- 12. Notice(s) of Motions - Nil
- 13. Motions without Notice
- 14. Questions on Notice - Nil
- 15. Questions without Notice - Nil
- 16. Information Reports

The following Information reports were received at the meeting:

16.1 Service Reviews Committee Work Program 2021-22 Financial Year  
(D21/65666)

16.2 Organisational Design - Key Activities During 2020-21 (D21/66651)

- 17. Status Report on Council and Committee Resolutions

17.1 Status Report on Service Reviews Committee Resolutions (D21/66912)

*The Committee received the Status Report.*

- 18. Other Business - Nil

- 19. Section 90(2) Local Government Act 1999 – Confidential Items

- 20. Date of Next Ordinary Meeting

6 October 2021

The Presiding Member declared the meeting closed at 8.01pm.

**Confirmed.....**  
Presiding Member 6 October 2021