

**MINUTES
OF THE AUDIT COMMITTEE MEETING OF THE CITY OF TEA TREE GULLY
HELD ON WEDNESDAY 29 SEPTEMBER 2021 AT 6.30PM
IN THE CIVIC CENTRE,
571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

The Presiding Member read the Acknowledgement of Country Statement.

2. Attendance Record:

2.1 Present

Physical Attendance

Crs P Field (*Presiding Member*), R Unger, Mr R Haslam and Mr D Edgecombe.

Electronic Attendance

Ms D Bear

2.2 Apologies - Nil

2.3 Record of Officers in in Physical Attendance onsite

Mr J Moyle	Chief Executive Officer
Mr R McMahon	Director Organisation Services & Excellence
Mrs C Neil	Director Community & Cultural Development
Ms Carla Leversedge	Manager Community Development & Engagement
Mrs C Gustafson	Development Services Administration Officer

2.4 Record of Number of Persons in the Public Gallery - Nil

2.5 Record of Media in Attendance - Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Mr Haslam, Seconded Mr Edgecombe

That the Minutes of the Audit Committee Meeting held on 28 July 2021 and the Special Audit Committee Meeting held on 7 September 2021 be confirmed as a true and accurate record of proceedings.

Carried unanimously(76)

4. Public Forum - Nil

5. Deputations – Nil

6. Presentations – Nil

7. Petitions – Nil

8. Declaration of Conflicts of Interests – Nil

9. Adjourned Business – Nil

10. Motions Lying on the Table – Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

Assets & Environment

11.1 Inquiry Into Regulatory Arrangements For Small-Scale And Off-Grid Water, Gas And Electricity Services - Final Inquiry Report (D21/62873)

Moved Mr Edgecombe, Seconded Mr Haslam

Having considered the report titled “Inquiry into Regulatory Arrangements for Small Scale and Off-Grid Water, Gas and Electricity Services – Final Inquiry Report”, and dated 29 September 2021, the Audit Committee recommends that this report be provide to Council as an Information Report, noting in particular the following key points:

1. ESCOSA has completed the public Inquiry into proposed reforms in the regulatory arrangements for small scale and off-grid water, gas and electricity services and will implement the reforms detailed in this report and Attachment 5 from 1 July 2022.
2. As part of the reform in the regulatory arrangements, Council’s Community Wastewater Management System (CWMS) and Recycled Water Scheme will be assessed by ESCOSA to determine competency as either a Category A operator (competent operator) or Category B operator (not competent operator) which may have financial impact on customers due to additional reporting and compliance requirements and impact Council’s reputation.
3. As part of the reform in the regulatory arrangements, Council will take up membership with the Energy and Water Ombudsman South Australia (EWOSA) which will incur additional cost to Council from membership fees and case handling fees that will need to be paid for by the users of Council’s CWMS scheme as an additional operating cost.

Carried Unanimously (77)

Organisational Services & Excellence

11.2 Draft Annual Report for the Financial Year Ending 30 June 2021 (D21/73506)

Moved Mr Haslam, Seconded Mr Edgecombe

That the Audit Committee notes the draft Annual Report for the financial year ending 30 June 2021 as outlined in Attachment 1 to the report titled “Draft Annual Report for financial year ending 30 June 2021” and dated 30 September 2021 and notes that the final report will be refined by Council staff prior to presentation to Council in October 2021.

Carried Unanimously (78)

Community & Cultural Development

11.3 Internal Audit Report - Arts and Culture Review and Peer Review (D21/19505)

Moved Mr Edgecombe, Seconded Mr Haslam

That the Audit Committee receives the report titled “Internal Audit Report – Arts and Culture Review and Peer Review” and dated 29 September 2021, noting the Peer Review Report prepared by KPMG (Attachment 2) and endorses the findings and recommendations detailed in Attachment 1 of this report.

Carried Unanimously (79)

12. Notice(s) of Motions - Nil

13. Motions without Notice - Nil

14. Questions on Notice – Nil

15. Questions without Notice - Nil

16. Information Reports

The following Information reports were received at the meeting:

16.1 Audit Committee Work Program 2021-2022 Status Update - September 2021 (D21/68023)

16.2 Council Insurance Policy and Premiums Analysis 2021-2022 (D21/65495)

16.3 Internal Audit Plan Status Update (D21/69813)

16.4 Internal Audit Agreed Actions Update (D21/70609)

17. Status Report on Council and Committee Resolutions

17.1 Status Report on Audit Committee Resolutions (D21/64815)

The Committee received the Status Report on Committee Resolutions.

18. Other Business

18.1 Strategic or Emerging Risks

Mr Moyle discussed challenges with some capital projects due to COVID related restrictions and supply interruptions.

Mr McMahon raised the issue of workplace fatigue associated with COVID and briefly discussed measures to support staff wellbeing.

19. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

20. Date of Next Ordinary Meeting

24 November 2021

The Presiding Member declared the meeting closed at 7.23 pm.

Confirmed.....
Presiding Member 24 November 2021