

MINUTES OF THE AUDIT COMMITTEE MEETING
OF THE CITY OF TEA TREE GULLY
HELD ON WEDNESDAY 24 NOVEMBER 2021 AT 6.34PM
IN THE CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY

1. Opening and Welcome

The Presiding Member read the Acknowledgement of Country Statement.

2. Attendance Record:

2.1 Present – Physical Attendance

Crs P Field (*Presiding Member*), R Unger, Mr R Haslam, Mr D Edgecombe and Ms D Bear.

Electronic Attendance - Nil

2.2 Apologies - Nil

2.3 Record of Officers in in Physical Attendance onsite

Mr J Moyle	Chief Executive Officer
Mr R McMahon	Director Organisation Services & Excellence
Mrs A Athanasiou	Risk & Audit Advisor
Mr J Robbins	Manager Finance & Rating Operations
Ms J Short	Manager Organisational Development
Ms J Halls	Team Leader Work Health & Safety
Mr R Baines	Team Leader Financial Accounting

Record of Officers in Attendance via Electronic Means (audio-visual link)
Nil

2.4 Record of Number of Persons in the Public Gallery

Nil

2.5 Record of Media in Attendance - Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Mr Haslam, Seconded Mr Edgecombe

That the Minutes of the Audit Committee Meeting held on 29 September 2021 and the Special Meeting of the Audit Committee held on 11 November 2021 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (81)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations

6.1 Annual WHS&IM Management System Review 2020-2021 (D21/86846)

Ms Julie Short, Manager Organisational Development presented an overview of the Annual WHS and Injury Management Systems Review for the 2020 - 2021 financial year which forms part of the Chief Executive Officer's Key Performance Indicators.

7. Petitions - Nil

8. Declaration of Conflicts of Interests – Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer

11.1 Asset Capitalisation Policy (D21/90006)

Moved Mr Haslam, Seconded Mr Edgecombe

That the “Asset Capitalisation Policy” **as reviewed by** the Audit Committee Meeting on 24 November 2021 be adopted.

Carried Unanimously (82)

Assets & Environment - Nil

Organisational Services & Excellence

11.2 Audit Committee - Rescheduling of Meeting (D21/81295)

Moved Mr Haslam, Seconded Ms Bear

That having considered the report titled ‘Audit Committee – Rescheduling of Meeting’ and dated 24 November 2021, the Audit Committee approves to reschedule the meeting date for the Audit Committee on 26 January 2022 to 10 February 2022.

Carried Unanimously (83)

11.3 Draft Long Term Financial Plan FYE 2023-2032 (D21/89592)

Moved Mr Edgecombe, Seconded Mr Haslam

That the Audit Committee recommends to Council:

That Council adopts the updated Long-Term Financial Plan for the Financial years from **2023-2032 as detailed in Attachment 1 of the report entitled “Draft Long-Term Financial Plan FYE 2023-2032” and dated 24 November 2021.**

Carried Unanimously (84)

Community & Cultural Development - Nil

12. Notice(s) of Motions - Nil

13. Motions without Notice - Nil

14. Questions on Notice - Nil

15. Questions without Notice - Nil

16. Information Reports

The following Information reports were received at the meeting:

16.1 Internal Audit Agreed Actions Update (D21/86452)

16.2 Audit Committee Work Program 2021-2022 Status Update - November 2021 (D21/84270)

16.3 Internal Audit Plan Status Update (D21/86921)

16.4 Strategic Risk Register - November 2021 - Bi-annual Review (D21/89991)

16.5 First Quarter Budget Review for Financial Year Ending 30 June 2022 (D21/93753)

17. Status Report on Council and Committee Resolutions

17.1 Status Report on Audit Committee Resolutions (D21/84348)

The Committee noted the Status Report.

18. Other Business - Nil

19. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

20. Date of Next Ordinary Meeting

10 February 2022

The Presiding Member declared the meeting closed at 8.22 pm.

Confirmed.....
Presiding Member 10 February 2022