

Notice of Service Reviews Committee Meeting



MEMBERSHIP

Cr Rob Unger (*Presiding Member*)

Cr Brett Rankine
Cr Jessica Lintvelt
Cr Peter Field

Cr Lucas Jones
Cr Lyn Petrie

NOTICE is given pursuant to Sections 87 and 88 of the Local Government Act 1999 that the next SERVICE REVIEWS COMMITTEE MEETING will be held in the Civic Centre, 571 Montague Road, Modbury on WEDNESDAY 1 DECEMBER 2021 commencing at 6.30pm

A copy of the Agenda for the above meeting is supplied.

Council may restrict or limit access to members of the public physically attending the meeting to ensure compliance with current restrictions. Priority will be given to members of the public who wish to speak in the Public Forum and Deputation section of the agenda and have obtained prior approval from Council.



JOHN MOYLE
CHIEF EXECUTIVE OFFICER

Dated: 26 November 2021

CITY OF TEA TREE GULLY

SERVICE REVIEWS COMMITTEE MEETING 1 DECEMBER 2021

AGENDA

1. Opening and Welcome

Acknowledgement of Country Statement - to be read out as arranged by the Presiding Member

2. Attendance Record:

- 2.1 Present
- 2.2 Apologies
- 2.3 Record of Officers in Attendance
- 2.4 Record of Number of Persons in the Public Gallery
- 2.5 Record of Media in Attendance

3. Confirmation of Minutes of the Previous Meeting

That the Minutes of the Service Reviews Committee Meeting held on 6 October 2021 be confirmed as a true and accurate record of proceedings.

4. Public Forum

Available to the public to address the Committee on policy, strategic matters or items that are currently before the Committee. Total time 10 mins with maximum of 2 mins per speaker. For more information refer to Council's website www.cttg.sa.gov.au

5. Deputations - Nil

Requests from the public to address the meeting must be received in writing prior to the meeting and approved by the Presiding Member. For more information refer to Council's website www.cttg.sa.gov.au

6. Presentations

6.1 Proposed Service Review - Road Management

Mr Gabby D'Aloia, Council's Manager Civil Assets and Mr Rhyss Cook, Council's Strategic Assets Coordinator will discuss the Proposed Service Review - Road Management. This scoping process will be used to workshop with the Committee how it wishes this review to proceed (approximately 30 minutes)

6.2 Proposed Service Review - Horticulture verge maintenance services

Mr Andrew Sellars, Council's Manager Parks, will provide a presentation on a Proposed Service Review and preliminary scope considerations in relation to Horticulture Verge Maintenance Services. This scoping process will be used to workshop with the Committee how it wishes this review to proceed (approximately 30 minutes)

6.3 Future State of Lease and Property Management

Mr Ryan McMahon, Council's Director Organisational Services and Excellence will provide an update on the future state of lease and property management (approximately 15 minutes).

Requests to present to the meeting must be received in writing 5 days prior to the meeting and approved by the Presiding Member. For more information refer to Council's website www.cttg.sa.gov.au

7. Petitions - Nil

8. Declarations of Conflicts of Interest

Members are invited to declare any material, actual and/or perceived conflicts of interest in matters appearing before the Committee.

9. Adjourned Business

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

Assets & Environment - Nil

Organisational Services & Excellence - Nil

Community & Cultural Development - Nil

12. Motion(s) on Notice - Nil

13. Motion(s) without Notice

14. Question(s) on Notice - Nil

15. Questions without Notice

16. Information Reports - Nil

17. Status Report on Resolutions

17.1 Status Report on Service Reviews Committee Resolutions5

18. Other Business

To discuss any emerging strategic risks

19. Section 90(2) Local Government Act 1999 – Confidential Items

A record must be kept on the grounds that this decision is made.

20. Date of Next Ordinary Meeting

2 February 2022

21. Closure

Status Report on Service Reviews Committee Resolutions 01
DECEMBER 2021



Note: This report is provided as information only. Actions relating to confidential minutes may not be included in the Status Report.

Note: This report will be presented at every Service Reviews Committee Meeting.

Pending Actions

Minute No.	Meeting Date	Officer	Subject	Estimated Completion Completed
8	8/9/2021	Carol Neil	Community Safety Policy Statements	2/2/2022
D21/65844				
26 November 2021 12.00pm Kunze, Diane - Outstanding				
The draft Community Safety Policy will be presented to a future Service Reviews Committee Meeting				

Completed Actions

Minute No.	Meeting Date	Officer	Subject	Completed
7	8/09/2021	Ilona Cooper	Community Value Program Update and Service Review Priorities	8/09/2021
D21/65679				
8 September 2021				
Service Review Priorities supported by the Service Reviews Committee on 8 September 2021				

Minute No.	Meeting Date	Officer	Subject	Completed
10	6/10/2021	Ilona Cooper	Revised Policy Framework	20/10/2021
D21/75612				
20 October 2021				
Presented to the Governance and Policy Committee on 20 October 2021				

Minute No.	Meeting Date	Officer	Subject	Completed
11	6/10/2021	Ryan McMahon	Service Standards	6/10/2021
D21/76663				
6 October 2021				
Proposed approach to document Operational Service Standards endorsed by the Service Reviews Committee on 6 October 2021				