

MINUTES OF THE AUDIT COMMITTEE MEETING  
OF THE CITY OF TEA TREE GULLY  
HELD ON WEDNESDAY 25 MAY 2022 AT 6.30PM  
IN THE CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY

1. Opening and Welcome

The Presiding Member read the Acknowledgement of Country Statement.

2. Attendance Record:

2.1 Present in Physical Attendance Onsite

Crs P Field (*Presiding Member*), Mr R Haslam and Ms D Bear.

Present via Electronic Mean (audio-visual link)

Mr D Edgecombe

2.2 Apologies

Cr R Unger

2.3 Record of Officers in in Physical Attendance onsite

Mr J Moyle	Chief Executive Officer
Mr R McMahon	Director Organisation Services & Excellence
Mrs D Taglierini	Governance Advisor
Mr J Robbins	Manager Finance & Rating Operations
Mr R Baines	Team Leader Financial Accounting
Mr W Richards	Manager IT Solutions

Record of Officers in Attendance via Electronic Means (audio-visual link)

Nil

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

Nil

2.5 Record of Media in Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Mr Haslam, Seconded Ms Bear

That the Minutes of the Audit Committee Meeting held on 30 March 2022 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (92)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations

6.1 2022 IT Solutions Security Review for CTTG (D22/38714)

Mr Wayne Richards, Manager IT Solutions, presented on the outcomes of the 2022 IT Solutions Security Review for City of Tea Tree Gully.

7. Petitions - Nil

8. Declaration of Conflicts of Interests – Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

Assets & Environment - Nil

## Organisational Services & Excellence

### 11.1 Draft Annual Business Plan 2022-2023 (D22/30518)

Moved Mr Haslam, Seconded Ms Bear

**That after consideration of the report entitled “Draft Annual Business Plan 2022-2023” and dated 25 May 2022, the Audit Committee notes that the 2022-2023 draft budget meets the targets included in Council’s Financial Sustainability Policy:**

1. Operating surplus ratio (target 0%-15%) - being 6.7% for 2022-2023
2. Asset Sustainability ratio (target 90%-110%) - being 118% for 2022-2023
3. Net Financial Liabilities ratio (target 25%-35% over 3-5 years) - being 34% for 2022-2023

Carried Unanimously (93)

## Community & Cultural Development - Nil

12. Notice(s) of Motions - Nil
13. Motions without Notice - Nil
14. Questions on Notice - Nil
15. Questions without Notice - Nil
16. Information Reports

The following Information reports were received at the meeting:

16.1 Emergency Management - Key Hazards and Risks Summary (D22/19715)

16.2 Strategic Risk Register - May 2022 - Bi-annual Review (D22/24030)

16.3 Internal Audit Plan Status Update (D22/24032)

16.4 Internal Audit Agreed Actions Update (D22/24068)

16.5 Audit Committee Work Program 2022-2023 (D22/25261)

16.6 Audit Committee Work Program 2021-2022 Status Update - May 2022  
(D22/34204)

16.7 Internal Control Assessment May 2022 (D22/37471)

16.8 Annual External Audit Plan 2022 (D22/37502)

16.9 Third Quarter Budget Review for Financial Year 30 June 2022 (D22/37505)

17. Status Report on Council and Committee Resolutions

17.1 Status Report on Audit Committee Resolutions (D22/32761)

The Committee received the Status Report on Council Resolutions

18. Other Business

Mr John Moyle, Chief Executive Officer, provided the Committee with an overview of:

- Current projects and works commencing onsite
- Cost and timely delivery of projects due to supply challenges
- Telematics on Plant & Equipment Project

19. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

20. Date of Next Ordinary Meeting

27 July 2022

The Presiding Member declared the meeting closed at 9.04pm.

Confirmed.....  
Presiding Member 27 July 2022