

MINUTES OF THE AUDIT COMMITTEE MEETING
OF THE CITY OF TEA TREE GULLY
HELD ON WEDNESDAY 27 JULY 2022 AT 6.42PM
IN THE CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY

1. Opening and Welcome

The Presiding Member read the Acknowledgement of Country Statement.

2. Attendance Record:

2.1 Present – Physical Attendance

Crs P Field (*Presiding Member*), R Unger and Mr D Edgecombe

Present via Electronic Means (audio-visual link)

Mr R Haslam and Ms D Bear

2.2 Apologies - Nil

2.3 Record of Officers in in Physical Attendance onsite

Mr J Moyle	Chief Executive Officer
Ms C Neil	Director Community & Cultural Development
Mr J Robbins	Acting Director Organisational Services & Excellence
Mr A Sellars	Acting Director Assets & Environment

Record of Officers in Attendance via Electronic Means (audio-visual link)

Nil

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

Nil

2.5 Record of Media in Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Unger, Seconded Mr Haslam

That the Minutes of the Audit Committee Meeting held on 25 May 2022 and the Special Meeting of the Audit Committee held on 14 June 2022 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (98)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations - Nil

7. Petitions - Nil

8. Declaration of Conflicts of Interests – Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

Assets & Environment - Nil

Organisational Services & Excellence

11.1 Internal Audit Plan 2022-23 (D22/54864)

Moved Mr Edgecombe, Seconded Mr Haslam

That having considered the report titled “Internal Audit Plan 2022-23” and dated 27 July 2022, the proposed internal audit projects for the financial year 2022-23 be adopted as follows:

- (a) Strategic Environmental Management (new)
- (b) Procurement – quotations (new)
- (c) Strategic Social Infrastructure (continued from 2021-22)
- (d) Strategic Asset Management (continued from 2021-22)
- (d) Bushfire Prevention and Preparedness (continued from 2021-22)

and that a report be presented to the next Audit Committee meeting identifying further Internal Audit options.

Carried Unanimously (99)

11.2 Fraud and Corruption Policy (D22/34475)

Moved Ms Bear, Seconded Mr Haslam

That the Audit Committee Meeting recommends to Council:

That the “Fraud and Corruption Policy” as reviewed and renamed by the Audit Committee Meeting on 27 July 2022 be adopted.

Carried Unanimously (100)

Community & Cultural Development - Nil

12. Notice(s) of Motions - Nil

13. Motions without Notice - Nil

14. Questions on Notice - Nil

15. Questions without Notice - Nil

16. Information Reports

The following Information reports were received at the meeting:

16.1 Audit Committee Activities Report - 2021-2022 Financial Year (D22/32119)

16.2 Audit Committee Works Program 2022-2023 Status Update - July 2022 (D22/46681)

16.3 Internal Audit Agreed Actions Update - High and Extreme Risks (D22/47008)

1 6.4 Internal Audit Plan Status Update (D22/47020)

17. Status Report on Council and Committee Resolutions

17.1 Status Report on Audit Committee Resolutions (D22/51443)

The Committee received the Status Report on Audit Committee Resolutions.

18. Other Business

Mr John Moyle, Chief Executive Officer provided the Committee with an overview of the following matters:

- A Council contractor has recently gone into Administration
- Golden Grove Road, Golden Grove and recent flooding to some adjacent properties
- A procurement process under review
- Opportunity for the forecast \$2m shortfall for the Harpers Field joint community and sporting club project to be funded by external funds which will be presented to Council Members next week

19. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

20. Date of Next Ordinary Meeting

7 September 2022

The Presiding Member declared the meeting closed at 7.54pm.

Confirmed.....
Presiding Member 7 September 2022