

**MINUTES
OF THE AUDIT & RISK COMMITTEE MEETING OF THE CITY OF TEA TREE
GULLY HELD ON WEDNESDAY 7 DECEMBER 2022 AT 6.34PM IN THE CIVIC
CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present – Physical Attendance

Crs I Zagladov (*Presiding Member*), R Unger, Mr R Haslam and Mr D Edgecombe.

Present – Electronic Attendance

Ms D Bear

2.2 Apologies

Nil

2.3 Record of Officers in in Physical Attendance onsite

Mr R McMahon	Chief Executive Officer
Mr J Robbins	General Manager Strategy & Finance
Ms S Blackwell	General Manager Corporate Services
Mrs M Marks	Governance & Risk Administration Officer
Ms R Baines	Acting Manager Finance & Rating Operations
Mr S Simpson	Acting Team Leader Financial Accounting

Record of Officers in Attendance via Electronic Means (audio-visual link)

Mrs A Athanasiou Risk & Audit Advisor

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

Nil

2.5 Record of Media in Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Mr Haslam, Seconded Cr Unger

That the Minutes of the Audit & Risk Committee Meeting held on 28 September 2022 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (2)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations - Nil

7. Petitions - Nil

8. Declaration of Conflicts of Interests - Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

City Operations - Nil

Corporate Services - Nil

Community Services - Nil

Strategy & Finance

11.1 Draft Long Term Financial Plan 2024 - 2033 (D22/190820)

Moved Mr Edgecombe, Seconded Mr Haslam

That the Audit Committee recommends to Council:

That Council adopts the updated Long-Term Financial Plan for the Financial years from 2024-2033 as detailed in Attachment 1 of the report entitled “Draft Long-Term Financial Plan FYE 2024-2033” and dated 7 December 2022.

Carried Unanimously (3)

13. Notice(s) of Motions - Nil

14. Motions without Notice - Nil

15. Questions on Notice - Nil

16. Questions without Notice - Nil

17. Information Reports

The following Information reports were received at the meeting:

17.1 First Quarter Budget Review for Financial Year Ending 30 June 2023 (D22/192792)

17.2 Internal Audit Plan Status Update (D22/190717)

17.3 Internal Audit Agreed Actions Update (D22/193244)

17.4 Strategic Risk Register - December 2022 - Bi-annual Review (D22/181162)

17.5 Audit & Risk Committee Works Program 2022-2023 Status Update - December 2022 (D22/181388)

18. Status Report on Council and Committee Resolutions

18.1 Status Report on Audit & Risk Committee Resolutions (D22/193268)

The Audit & Risk Committee received the Status Report on Committee Resolutions.

19. Other Business

Mr Ryan McMahon, Chief Executive Officer provided a brief update on Council's organisational restructure implementation.

20. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

21. Date of Next Ordinary Meeting

22 March 2023

The Presiding Member declared the meeting closed at 7.14pm.

Confirmed.....
Presiding Member 22 March 2023