

**MINUTES OF THE GOVERNANCE AND POLICY COMMITTEE MEETING  
OF THE CITY OF TEA TREE GULLY HELD ON WEDNESDAY 17 AUGUST 2022  
AT 6.37PM IN THE CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY**

**1. Opening and Welcome**

**2. Attendance Record:**

**2.1 Present – Physical Attendance**

Crs D Wyld (*Presiding Member*), L Jones, L Petrie, J Lintvelt (*entered at 8.30pm*), and R Unger.

**2.2 Apologies**

Cr P Field

**2.3 Record of Officers in Physical Attendance onsite**

Mr J Moyle	Chief Executive Officer
Mr R McMahon	Director Organisation Services & Excellence
Mrs C Neil	Director Community & Cultural Development
Mr T Harfield	Director Assets & Environment
Ms I Cooper	Manager Governance & Policy
Ms C Leversedge	Manager Community Wellbeing
Mr J Robbins	Manager Finance & Rating Operations
Ms J Short	Manager Organisation Development
Ms L Watson	Manager Community Safety
Mr J Foong	Group Coordinator Water, Waste & Environment
Mr T Amato	Acting Manager Customer & Communications
Ms P Hewett	Senior Events Officer

**2.4 Record of Council's Lawyers in Physical Attendance onsite**

Mr D Mazzachi          Norman Waterhouse Lawyers

**2.5 Record of Officers in Attendance via Electronic Means (audio-visual link)**

Nil

**2.6 Record of Number of Persons in the Public Gallery – Physical Attendance**

Nil

## **2.7 Record of Media in Physical Attendance**

Nil

## **3. Confirmation of Minutes to the Previous Meeting**

Moved Cr Unger, Seconded Cr Petrie

That the Minutes of the Governance and Policy Committee held on 25 July 2022 be confirmed as a true and accurate record of proceedings.

**Carried Unanimously (176)**

## **4. Public Forum - Nil**

## **5. Deputations - Nil**

## **6. Presentations - Nil**

## **7. Petitions - Nil**

## **8. Declarations of Conflicts of Interest - Nil**

## **9. Adjourned Business - Nil**

## **10. Motions Lying on the Table - Nil**

## **11. Management Reports**

**Office of the Chief Executive Officer - Nil**

**Assets & Environment - Nil**

**Organisational Services & Excellence - Nil**

**Community & Cultural Development - Nil**

**12. Returned Policies**

**12.1 Control of Election Signs Policy (D22/56520)**

Moved Cr Petrie, Seconded Cr Unger

That the Governance and Policy Committee recommends to Council:

1. That the “Control of Election Signs Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted.
2. That Council amends its Fees and Charges Register to reflect the following charges for the direct and indirect costs associated with the removal, storage, and return of impounded signs:
  - a. \$30 for the first ten signs
  - b. \$15 for subsequent signs past ten and up to thirty
  - c. \$5 for each sign over the first thirty signs.

**Carried Unanimously (177)**

**12.2 Property Identification Policy (D22/56558)**

Moved Cr Unger, Seconded Cr Petrie

That the “Property Identification Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted as amended.

**Carried Unanimously (178)**

**13. First Discussion of Policies**

**13.1 Order Making Policy (D22/24037)**

Moved Cr Petrie, Seconded Cr Unger

That the “Order Making Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted.

**Carried Unanimously (179)**

### **13.2 Community Engagement (Public Consultation) Policy (D19/72695)**

Moved Cr Unger, Seconded Cr Petrie

That the “Community Engagement (Public Consultation) Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted.

**Carried Unanimously (180)**

*The Presiding Member sought leave of the meeting to bring forward the report titled ‘Public Interest Disclosure Policy’. Leave was granted.*

### **13.3 Public Interest Disclosure Policy (D22/20516)**

Moved Cr Petrie, Seconded Cr Jones

That the “Public Interest Disclosure Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted.

**Carried Unanimously (181)**

### **13.4 Major Events Policy (D22/24865)**

*During the discussion, Cr Lintvelt entered the meeting at 8.30pm*

Moved Cr Petrie, Seconded Cr Jones

That the Governance and Policy Committee recommends to Council:

That the “Major Events Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted as amended.

**Carried Unanimously (182)**

### **13.5 Sponsorship Policy (D22/24868)**

Moved Cr Jones, Seconded Cr Unger

That the Governance and Policy Committee recommends to Council:

That the “Sponsorship Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted.

**Carried Unanimously (183)**

**13.6 Cemeteries Management Policy (D22/59954)**

Moved Cr Petrie, Seconded Cr Unger

That the Governance and Policy Committee recommends to Council:

That the “Cemeteries Management Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted as amended.

**Carried Unanimously (184)**

**13.7 Community Wastewater Management System Infrastructure Management Policy (D22/7317)**

Moved Cr Lintvelt, Seconded Cr Petrie

That the Governance and Policy Committee recommends to Council:

That the “Community Wastewater Management System Infrastructure Management Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be revoked.

**Carried Unanimously (185)**

**13.8 Recycled Water Policy (D22/61170)**

Moved Cr Jones, Seconded Cr Petrie

That the Governance and Policy Committee recommends to Council:

That the “Recycled Water Policy” as reviewed by the Governance and Policy Committee on 17 August 2022 be adopted.

**Carried Unanimously (186)**

**14. Notice(s) of Motions - Nil**

**15. Motion(s) without Notice - Nil**

**16. Question(s) on Notice - Nil**

**17. Question(s) without Notice - Nil**

**18. Status Report on Resolutions**

**18.1 Status Report on Governance and Policy Committee Resolutions  
(D22/60730)**

The Committee received the Status Report on Committee Resolutions.

**19. Other Business** – Cr Wyld recognised the last Governance and Policy Committee meeting for Council’s retiring CEO, Mr John Moyle, thanking him for his contribution to the Committee.

**20. Section 90(2) Local Government Act 1999 – Confidential Items-** Nil

**21. Date of Next Meeting**

**21.1 Cancellation of 19 October 2022 Meeting**

Moved Cr Jones, Seconded Cr Petrie

That the Governance & Policy Committee meeting on the 19 October 2022 not be held due to the Council being in caretaker period.

**Carried Unanimously (187)**

The Presiding Member declared the meeting closed at 9.30pm

Confirmed.....  
Presiding Member