

**MINUTES OF THE GOVERNANCE AND POLICY COMMITTEE MEETING
OF THE CITY OF TEA TREE GULLY HELD ON MONDAY 25 JULY 2022
AT 6.32PM IN THE CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present – Physical Attendance

Crs D Wyld (*Presiding Member*), L Petrie, J Lintvelt, P Field and R Unger.

2.2 Apologies

Cr L Jones.

2.3 Record of Officers in Physical Attendance onsite

Mr J Moyle	Chief Executive Officer
Mr J Robbins	Director Organisation Services & Excellence
Mrs D Taglierini	Governance Advisor
Mr W Yousafzai	Team Leader Civil Assets
Mrs F Birch	Manager Recreation & Leisure Services
Ms C Oborn	Recreation Planning & Facility Coordinator
Ms J Halls	Team Leader Work Health & Safety

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

Nil

2.5 Record of Media in Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Field, Seconded Cr Petrie

That the Minutes of the Governance and Policy Committee held on 29 March 2022 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (163)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations - Nil

7. Petitions - Nil

8. Declarations of Conflicts of Interest - Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

Assets & Environment - Nil

Organisational Services & Excellence - Nil

Community & Cultural Development - Nil

12. Returned Policies

13. First Discussion of Policies

The Presiding Member sought leave of the meeting to bring forward the report titled “Children and Vulnerable Persons Policy”. Leave was granted.

13.1 Children and Vulnerable Persons Policy (D22/38699)

Moved Cr Field, Seconded Cr Petrie

That the “Children and Vulnerable Persons Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted as amended.

Carried Unanimously (164)

The Presiding Member sought leave of the meeting to bring forward the report titled “Road Alteration or Encroachment Policy” and “Temporary Road Closures for Events on Council Roads Policy”. Leave was granted.

13.2 Road Alteration or Encroachment Policy (D22/24821)

Moved Cr Field, Seconded Cr Unger

That the “Road Alteration or Encroachment Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted.

Carried Unanimously (165)

13.3 Temporary Road Closures for Events on Council Roads Policy (D22/24848)

Moved Cr Field, Seconded Cr Lintvelt

That the “Temporary Road Closures for Events on Council Roads Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted as amended.

Carried Unanimously (166)

The Presiding Member sought leave of the meeting to bring forward the report titled “Late Payment and Sale of Land for Non Payment of Council Rates Policy” and “Code of Practice - Access to Council and Committee Meetings and Documents”. Leave was granted.

13.4 Late Payment and Sale of Land for Non Payment of Council Rates Policy (D22/41655)

Moved Cr Field, Seconded Cr Unger

That the Governance and Policy Committee recommends to Council:

That the “Late Payment and Sale of Land for Non Payment of Council Rates Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted.

Carried Unanimously (167)

13.5 Code of Practice - Access to Council and Committee Meetings and Documents (D22/42123)

During the discussion, Cr Field left the meeting at 7.20pm.

Moved Cr Petrie, Seconded Cr Lintvelt

That the Governance and Policy Committee recommends to Council:

That the “Code of Practice - Access to Council and Committee Meetings and Documents” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted.

Carried Unanimously (168)

Cr Field was not present for the vote.

The Presiding Member sought leave of the meeting to bring forward the report titled “Code of Practice for Meeting Procedures and Live-Streaming Options”. Leave was granted.

13.6 Code of Practice for Meeting Procedures and Live-Streaming Options (D22/41261)

During the discussion, Cr Field re-entered the meeting at 7.27pm.

Moved Cr Lintvelt, Seconded Cr Field

That the Governance and Policy Committee recommends to Council:

1. Adoption of Code of Practice for Meeting Procedures

That the “Code of Practice for Meeting Procedures and Live-Streaming Options” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted.

2. Options for Live-Streaming of Council Meetings

Option 1 –Live-Streaming of Council Meetings

That Council live-streams Council Meetings and the Code of Practice for Meeting Procedures be updated accordingly to reflect this change.

Carried Unanimously (169)

The Presiding Member sought leave of the meeting to bring forward the report titled “Sports Field Floodlighting Policy” and “Leases and Licences to Sporting and Community Organisations Policy”. Leave was granted.

Adjournment of Meeting at 7.56pm

Moved Cr Field, Seconded Cr Petrie

That the meeting be adjourned for a short break.

Carried Unanimously (170)

The meeting resumed at 8.03pm.

The Presiding Member sought leave of the meeting to bring forward the report titled “Sports Field Floodlighting Policy” and “Leases and Licences to Sporting and Community Organisations Policy”. Leave was granted.

13.7 Sports Field Floodlighting Policy (D22/39733)

Moved Cr Field, Seconded Cr Unger

That the Governance and Policy Committee recommends to Council:

That the “Sports Field Floodlighting Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted.

Carried Unanimously (171)

13.8 Leases and Licences to Sporting and Community Organisations Policy (D22/31509)

Moved Cr Field, Seconded Cr Petrie

That the Governance and Policy Committee recommends to Council:

That the “Leases and Licences to Sporting and Community Organisations Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 be adopted as amended.

Carried Unanimously (172)

The Presiding Member sought leave of the meeting to bring forward the report titled “Public Lighting Policy” and “Public Lighting Policy”. Leave was granted.

13.9 Public Lighting Policy (D22/46858)

Moved Cr Petrie, Seconded Cr Lintvelt

That the “Public Lighting Policy” as discussed by the Governance and Policy Committee on 25 July 2022 be adopted and that it be referred for further review in early 2023, noting that Council staff will continue to work with residents where concerns are raised.

Carried Unanimously (173)

13.10 Control of Election Signs Policy (D22/42600)

Moved Cr Field, Seconded Cr Unger

That the “Control of Election Signs Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 and as amended be returned to the next meeting of the Committee.

Carried Unanimously (174)

13.11 Property Identification Policy (D22/36711)

Moved Cr Lintvelt, Seconded Cr Field

That the “Property Identification Policy” as reviewed by the Governance and Policy Committee on 25 July 2022 be returned to the next Governance and Policy Committee meeting for consideration.

Carried Unanimously (175)

14. Notice(s) of Motions - Nil

15. Motion(s) without Notice - Nil

16. Question(s) on Notice - Nil

17. Question(s) without Notice - Nil

18. Status Report on Resolutions

18.1 Status Report on Governance and Policy Committee Resolutions (D22/42997)

The Committee received the Status Report on Committee Resolutions.

19. Other Business - Nil

20. Section 90(2) Local Government Act 1999 – Confidential Items- Nil

21. Date of Next Meeting

17 August 2022

The Presiding Member declared the meeting closed at 10.31pm.

Confirmed.....
Presiding Member 17 August 2022