

**MINUTES OF THE
POLICY AND STRATEGIC DEVELOPMENT COMMITTEE MEETING
OF THE CITY OF TEA TREE GULLY
HELD ON WEDNESDAY 15 APRIL 2020 AT 6.40 PM IN THE
CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present - Physical Attendance

Acting Mayor D Wyld (*Presiding Member*) and R Unger.

Present – Attendance via Electronic Means (audio-visual link)

Crs L Jones, S Keane, J Lintvelt, and P Field

2.2 Apologies

Cr O Savvas

2.3 Record of Officers in Physical Attendance

Mr J Moyle	Chief Executive Officer
Ms I Cooper	Manager Business Continuity & Governance (Team B)
Ms J Crammond	Business Analyst
Mr A May	Network Administrator

Record of Officers in Attendance via Electronic Means (audio-visual link)

Mrs C Neil	Director Community & Cultural Development
Mr T Harfield	Director Assets & Environment
Mr R McMahon	Director Organisational Services & Excellence
Mr J Robbins	Manager Finance & Rating Operations
Mr J Kelly	Team Leader Civil Assets
Mr G D'Aloia	Manager Civil Assets & Water Operations (Team A)
Mr M Burke	Manager Building Assets & Environment (Team A)
Mr J Herd	Environmental Sustainability Coordinator
Ms C Leversedge	Manager Community Development & Environment Health (Team A)

2.4 Record of Number of Persons in the Public Gallery

Nil

2.5 Record of Media in attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr S Keane, Seconded Cr Field

That the Minutes of the Policy and Strategic Development Committee held on 19 February 2020 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (56)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations – refer presentations provided as part of policy discussion

7. Petitions - Nil

8. Declarations of Conflicts of Interest - Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer

11.1 Proposed Terms of Reference for the Establishment of an Asset and Environment Committee (D20/20499)

Moved Cr S Keane, Seconded Cr Unger

That the Policy and Strategic Development Committee defer the consideration of the Asset and Environment Committee until the current situation of COVID19 and restrictions are no longer in place.

Carried Unanimously (57)

Assets & Environment - Nil

Organisational Services & Excellence - Nil

Community & Cultural Development - Nil

12. Returned Policies – Nil

13. First Discussion of Policies

13.1 Public Lighting Policy (D20/25414)

Mr James Kelly, Team Leader Civil Assets, presented an overview on the new draft Public Lighting Policy.

Moved Cr Lintvelt, Seconded Cr Field

That the new drafted “Public Lighting Policy as considered by the Policy and Strategic Development Committee on 15 April 2020 be returned to the Policy and Strategic Development Committee for consideration.

Carried Unanimously (58)

13.2 Community Grants Policy (D20/33401)

During the discussion:

- *Cr Field left the meeting at 7.57pm and re-entered the meeting at 7.58pm*
- *Cr S Keane left the meeting at 8.19pm and re-entered the meeting at 8.21pm*

Moved Cr S Keane, Seconded Cr Field

That the Policy and Strategic Development Committee recommends to Council:

That the “Community Grants Policy” as reviewed by the Policy and Strategic Development Committee on 15 April 2020 be adopted.

Carried Unanimously (59)

13.3 Waste Management Policy (D19/82178)

Mr Ryan McMahon, Director Organisational Services & Excellence, and Mr Mike Burke, Manager Building Assets & Environment (Team A), presented an overview of a current review of Council’s Waste Management Services.

During the presentation, Cr Lintvelt left the meeting at 8.40pm and re-entered the meeting at 8.42pm.

Moved Cr Field, Seconded Cr Unger

That the “Waste Management Policy” as reviewed by the Policy and Strategic Development Committee on 15 April 2020 be returned to the Policy and Strategic Development Committee for consideration.

Carried Unanimously (60)

14. Notice(s) of Motions - Nil

15. Motion(s) without Notice - Nil

16. Question(s) on Notice - Nil

17. Question(s) without Notice - Nil

18. Status Report on Resolutions

18.1 Status Report on Committee Resolutions (D20/33348)

The Committee received the Status Report on Committee Resolutions.

19. Other Business - Nil

20. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

21. Date of Next Meeting

17 June 2020

The Presiding Member/Mayor declared the meeting closed at 8.48pm.

Confirmed.....
Presiding Member 17 June 2020