

**MINUTES OF THE
POLICY AND STRATEGIC DEVELOPMENT COMMITTEE MEETING
OF THE CITY OF TEA TREE GULLY
HELD ON WEDNESDAY 19 FEBRUARY 2020 AT 6.35 PM IN THE
CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present

Crs D Wyld (*Presiding Member*), L Jones (entered at 7.02pm), S Keane, J Lintvelt, P Field and R Unger.

2.2 Apologies

Cr O Savvas.

2.3 Record of Officers in Attendance

Mr J Moyle	Chief Executive Officer
Mr T Harfield	Director Assets & Environment
Mr R McMahon	Director Organisational Services & Excellence
Ms I Cooper	Manager Governance & Policy
Ms D Taglierini	Governance Advisor
Ms E Graves	Manager Customer & Communications
Mr G D'Aloia	Manager Civil Assets
Ms J Short	Manager Organisational Development
Mr M Burke	Manager Building Assets & Environment

2.4 Record of Number of Persons in the Public Gallery

Nil

2.5 Record of Media in attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Field, Seconded Cr S Keane

That the Minutes of the Policy and Strategic Development Committee held on 16 October 2019 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (48)

4. **Public Forum - Nil**
5. **Deputations - Nil**
6. **Presentations - Nil**
7. **Petitions - Nil**
8. **Declarations of Conflicts of Interest - Nil**
9. **Adjourned Business - Nil**
10. **Motions Lying on the Table - Nil**

The Presiding Member sought leave of the meeting to bring forward first discussion policies entitled:

- *“Workplace Diversity and Inclusion Policy”*
 - *“Public Toilets Policy” and*
 - *“Internal Review of Council Decisions Policy”.*
- Leave was granted.*

11. First Discussion of Policies

Organisational Services & Excellence

11.1 Workplace Diversity and Inclusion Policy (D20/7513)

During the discussion, Cr Jones entered the meeting at 7.02pm.

Moved Cr S Keane, Seconded Cr Field

That the intent of the “Workplace Diversity and Inclusion Policy” as considered by the Policy and Strategic Development Committee on 19 February 2020 be supported in principle and referred to the Chief Executive Officer for further consideration.

Carried Unanimously (49)

Assets & Environment

11.2 Public Toilets Policy (D19/82180)

Moved Cr Field, Seconded Cr Unger

That the “Public Toilets Policy” as reviewed by the Policy and Strategic Development Committee on 19 February 2020 be adopted as amended.

Carried Unanimously (50)

Office of the Chief Executive Officer

11.3 Internal Review of Council Decisions Policy (D19/54788)

Moved Cr Field, Seconded Cr S Keane

That the Policy and Strategic Development Committee recommends to Council:

That the “Internal Review of Council Decisions Policy” as reviewed by the Policy and Strategic Development Committee on 19 February 2020 be adopted as amended.

Carried Unanimously (51)

The Presiding Member sought leave of the meeting to bring forward the

- *management report entitled “Options for Publishing Council Meetings”*
- *returned policies entitled:*
 - *“Elected Member Support Policy”*
 - *“Memorial Management Policy”*

Leave was granted.

12. Management Reports

Organisational Services & Excellence

12.1 Options for Publishing Council Meetings (D20/320)

Moved Cr S Keane, Seconded Cr Jones

That having considered the report entitled “Options for Publishing Council Meetings” and dated 19 February 2020, the Policy and Strategic Development Committee supports the continuation of Council’s current practice of audio recording of Council meetings to support the accurate recording of the Council Meeting minutes.

Carried (52)

Community & Cultural Development - Nil

Cr Unger left the meeting at 8.16pm

13. Returned Policies

Office of the Chief Executive Officer

13.1 Elected Member Support Policy (D19/75894)

During the discussion,

- *Cr Unger returned at 8.22pm*
- *Cr Jones left the meeting at 8.18pm and returned at 8.23pm*
- *Cr Field left the meeting at 8.28pm.*

Moved Cr Jones, Seconded Cr S Keane

That the Policy and Strategic Development Committee recommends to Council:

That the "Elected Member Support Policy" as reviewed by the Policy and Strategic Development Committee on 19 February 2020 be adopted as amended.

Carried Unanimously (53)

Cr Field was not present for the vote

Assets & Environment

13.2 Memorial Management Policy (D19/82184)

During the discussion, Cr Field re-entered the meeting at 9.47pm.

Moved Cr S Keane, Seconded Cr Lintvelt

That the "Memorial Management Policy" as reviewed by the Policy and Strategic Development Committee on 19 February 2020 be adopted.

Carried Unanimously (54)

14. Management Reports

14.1 Proposed Terms of Reference for the Establishment of an Asset and Environment Committee (D20/16578)

Moved Cr Jones, Seconded Cr Unger

That the matter of potential establishment of an Asset and Environment Committee be returned to the Policy and Strategic Development Committee for further consideration.

Carried Unanimously (55)

15. Notice(s) of Motions - Nil

16. Motion(s) without Notice - Nil

17. Question(s) on Notice - Nil

18. Question(s) without Notice - Nil

19. Status Report on Resolutions

19.1 Status Report on Committee Resolutions (D20/7586)

The Committee received the Status Report on Committee Resolutions.

20. Other Business - Nil

21. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

22. Date of Next Meeting

15 April 2020

The Presiding Member declared the meeting closed at 10.26pm.

Confirmed.....
Presiding Member 15 April 2020