

**MINUTES OF THE
POLICY AND STRATEGIC DEVELOPMENT COMMITTEE MEETING
OF THE CITY OF TEA TREE GULLY
HELD ON MONDAY 30 NOVEMBER 2020 AT 6.30 PM IN THE
CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present – Physical Attendance

Crs D Wyld (*Presiding Member*), L Jones (entered at 6.56pm), L Petrie, J Lintvelt and R Unger.

2.2 Apologies

Cr P Field.

2.3 Record of Officers in Physical Attendance onsite

Mr J Moyle	Chief Executive Officer
Mr R McMahon	Director Organisational Services & Excellence
Mrs D Taglierini	Governance Advisor

Record of Officers in Attendance via Electronic Means (audio-visual link)

Mrs C Neil	Director Community & Cultural Development
Mr T Harfield	Director Assets & Environment
Mr M Burke	Manager Building, Assets & Environment
Mrs F Birch	Manager Recreation, Leisure & Community Safety
Mr W Richards	Manager ITS
Mr N Mason	Business Solutions Team Leader

2.4 Record of Number of Persons in the Public Gallery

1

2.5 Record of Media in attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Unger, Seconded Cr Lintvelt

That the Minutes of the Policy and Strategic Development Committee held on 21 October 2020 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (94)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations - Nil

7. Petitions - Nil

8. Declarations of Conflicts of Interest - Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer

11.1 Proposed Terms of Reference for the Establishment of an Asset and Environment Committee (D20/94762)

The Presiding Member sought leave of the meeting to move the management report entitled "Proposed Terms of Reference for the Establishment of an Asset and Environment Committee" until after all policies have been considered at this meeting. Leave was granted.

12. Returned Policies

12.1 Signage and Entrance Statement Policy (D20/93606)

During the discussion,

- *Cr Jones entered the meeting at 6.56pm.*
- *Cr Jones left the meeting at 6.58pm*
- *Cr Jones re-entered the meeting at 6.59pm.*

Moved Cr Jones, Seconded Cr Petrie

That the “Signage and Entrance Statement Policy” as reviewed by the Policy and Strategic Development Committee on 30 November 2020 be further amended based on feedback from the Committee which includes:

- a. Option for not replacing entrance statement walls
- b. replacing entrance statement walls in a style consistent with existing fence (only) with 50% funding from Council.

Leave of the meeting was sought with the consent of the mover and seconder to vary the motion to remove point a. and make reference to the resolution of the Committee on 21 October 2020. Leave was granted.

Motion as varied

That the “Signage and Entrance Statement Policy” as reviewed by the Policy and Strategic Development Committee on 30 November 2020 be further amended based on feedback from the Committee which includes consideration of the Committee decision on 21 October 2020 (resolution number 85) and including:

- a. replacing entrance statement walls in a style consistent with existing fence (only) with 50% funding from Council.

Carried (95)

13. First Discussion of Policies

13.1 Cat Management Policy (D20/77396)

During the discussion, Cr Jones left the meeting at 7.47pm and re-entered the meeting at 7.49pm.

Cat Management Policy Adoption

Moved Cr Petrie, Seconded Cr Jones

That the “Cat Management Policy” as reviewed by the Policy and Strategic Development Committee on 30 November 2020 be adopted.

Carried Unanimously (96)

Cat Management – Lobbying for a state wide approach

Moved Cr Lintvelt, Seconded Cr Unger

That the Policy and Strategic Development Committee having considered the “Cat Management Policy” recommends to Council:

That Council writes to the Minister for Environment and Water and the Dog and Cat Management Board seeking clarification on their plans to have cat management considered on a state wide basis and confirming that it is Council’s position to support cat management on a state wide basis.

Carried Unanimously (97)

13.2 Privacy Policy (D20/77454)

During the discussion, Cr Unger left the meeting at 8.39pm and re-entered at 8.40pm.

Moved Cr Petrie, Seconded Cr Lintvelt

That the “Privacy Policy” as reviewed by the Policy and Strategic Development Committee on 30 November 2020 be adopted.

Carried Unanimously (98)

13.3 Records Management Policy (D20/77991)

Moved Cr Unger, Seconded Cr Lintvelt

That the “Records Management Policy” as reviewed by the Policy and Strategic Development Committee on 30 November 2020 be adopted.

Carried Unanimously (99)

13.4 Use of a Road for Business Purposes Policy (D20/77997)

Moved Cr Petrie, Seconded Cr Jones

That the “Use of a Road for Business Purposes Policy” as reviewed by the Policy and Strategic Development Committee on 30 November 2020 be adopted.

Carried Unanimously (100)

14. Management Reports (*deferred from earlier in the meeting*)

Office of the Chief Executive Officer

14.1 Proposed Terms of Reference for the Establishment of an Asset and Environment Committee (D20/94762)

Moved Cr Jones, Seconded Cr Unger

That the Policy and Strategic Development Committee recommends to Council:

That this matter be deferred until Council considers the outcomes of the Traffic Management Safety Committee self-assessment and review of its Terms of Reference.

Carried (101)

15. Notice(s) of Motions - Nil

16. Motion(s) without Notice - Nil

17. Question(s) on Notice - Nil

18. Question(s) without Notice - Nil

19. Status Report on Resolutions

18.1 Status Report on Committee Resolutions (D20/97423)

The Committee received the Status Report on Committee Resolutions.

20. Other Business - Nil

21. Section 90(2) Local Government Act 1999 – Confidential Items- Nil

22. Date of Next Meeting

17 February 2021

The Presiding Member declared the meeting closed at 9.18pm.

Confirmed.....
Presiding Member 17 February 2021