

**MINUTES
OF THE GOVERNANCE AND POLICY COMMITTEE MEETING OF THE CITY OF
TEA TREE GULLY HELD ON WEDNESDAY 22 FEBRUARY 2023 AT 6.33PM IN
THE CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

In the absence of the Presiding Member, the Chief Executive Officer presided over the meeting until a member of the Committee was chosen to preside at the meeting.

1.1 Motion - Appointment of Presiding Member

Moved Cr Unger, Seconded Cr Hawkvelt

That Cr Lucas Jones be appointed to preside over the meeting in the absence of the Presiding Member.

Carried Unanimously (1)

Cr Jones took the chair as Presiding Member at 6.34pm.

2. Attendance Record:

2.1 Present – Physical Attendance

Crs L Jones (*Presiding Member*), R Unger, J Hawkvelt, K Drozdoff and I Zagladov

2.2 Apologies

Cr Wyld

2.3 Record of Officers in Physical Attendance onsite

Mr R McMahon	Chief Executive Officer
Ms I Cooper	Manager Governance & Policy
Mr W Richards	Manager IT Solutions
Mr N Mason	Business Solutions Team Leader
Ms O Harvey	Manager Customer & Communications

Record of Officers in Attendance via Electronic Means (audio-visual link)

Nil

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

Nil

2.5 Record of Media in Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Unger, Seconded Cr Hawkvelt

That the Minutes of the Governance and Policy Committee held on 17 August 2022 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (2)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations - Nil

7. Petitions - Nil

8. Declarations of Conflicts of Interest - Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

City Operations - Nil

Corporate Services - Nil

Community Services - Nil

12. Returned Policies - Nil

13. First Discussion of Policies

13.1 Australia Day Awards Policy (D23/5945)

Moved Cr Unger, Seconded Cr Zagladov

That the Governance and Policy Committee recommends to Council:

That the new “Australia Day Awards Policy” as considered and amended by the Governance and Policy Committee on 22 February 2023 be adopted.

Carried (3)

13.2 Community Wastewater Management System and Recycled Water Customer Hardship Policy (D22/199044)

Moved Cr Hawkvelt, Seconded Cr Unger

That the Governance and Policy Committee recommends to Council:

That the “Community Wastewater Management System and Recycled Water Customer Hardship Policy” as reviewed by the Governance and Policy Committee on 22 February 2023 be revoked, on the basis that Council no longer own the CWMS or has any CWMS related debt.

Carried Unanimously (4)

13.3 Privacy Policy (D22/199359)

Moved Cr Hawkvelt, Seconded Cr Drozdoff

That the Governance and Policy Committee recommends to Council:

That the “Privacy Policy” as reviewed by the Governance and Policy Committee on 22 February 2023 be adopted.

Carried Unanimously (5)

13.4 Council's Corporate Publications Policy & Media Policy (D23/10088)

Moved Cr Zagladov, Seconded Cr Unger

That the Governance and Policy Committee recommends to Council:

That the “Council's Corporate Publications Policy” & “Media Policy” be revoked and replaced by the “Communications Policy” as reviewed by the Governance and Policy Committee on 22 February 2023 be adopted as amended.

Carried Unanimously (6)

13.5 Casual Hire of Civic Centre Public Meeting Rooms Policy (D23/10801)

Moved Cr Unger, Seconded Cr Zagladov

That the Governance and Policy Committee recommends to Council:

That the “Casual Hire of Civic Centre Public Meeting Rooms Policy” as reviewed by the Governance and Policy Committee on 22 February 2023 be adopted as amended.

Carried Unanimously (7)

14. Notice(s) of Motions - Nil

15. Motion(s) without Notice - Nil

16. Question(s) on Notice - Nil

17. Question(s) without Notice - Nil

18. Status Report on Resolutions

18.1 Status Report on Governance and Policy Committee Resolutions (D23/9434)

The Committee received the Status Report on Committee Resolutions.

19. Other Business - Nil

20. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

21. Date of Next Meeting

21 June 2023

The Presiding Member declared the meeting closed at 10.39pm.

Confirmed.....
Presiding Member 21 June 2023