

**MINUTES
OF THE SERVICE REVIEW COMMITTEE MEETING OF THE CITY OF TEA TREE
GULLY HELD ON WEDNESDAY 8 MARCH 2023 AT 6.35PM IN THE CIVIC
CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present – Physical Attendance

Crs R Unger (*Presiding Member*), K Drozdoff, M Champion and B Lawrenson.

2.2 Apologies

Cr K Foreman.

2.3 Record of Officers in Physical Attendance onsite

Mr R McMahon	Chief Executive Officer
Mr J Robbins	General Manager Strategy & Finance
Mrs F Birch	General Manager City Operations
Mr M Pereira	General Manager Community Services
Ms I Cooper	Manager Governance & Policy
Mrs S Rose	Lead, Continuous Improvement
Mrs B Halling	Project Lead, Organisational Development
Mr A Kelly	Manager Field Services
Mr M Taylor	Acting Manager Community Wellbeing
Mrs S Johncock	Team Leader Active Ageing

Record of Officers in Attendance via Electronic Means (audio-visual link)

Nil

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

Nil

2.5 Record of Media in Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Champion, Seconded Cr Lawrenson

That the Minutes of the Service Reviews Committee Meeting held on 5 October 2022 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (1)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations

6.1 Verge Maintenance Service Review - Update (D23/12727)

Ms Felicity Birch, General Manager City Operations and Mr A Kelly, Manager Field Services provided a presentation to update the Committee on the current status of the Verge Maintenance Service Review.

7. Petitions - Nil

8. Declaration of Conflicts of Interests – Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer - Nil

City Operations - Nil

Corporate Services - Nil

Community Services

11.1 Active Ageing - Service Review Project Scope (D23/12298)

Moved Cr Lawrenson, Seconded Cr Champion

That having considered the report titled “Active Ageing – Service Review Project Scope” dated 8 March 2023 that the Services Review Committee approves the Project Scope as detailed in Attachment 1.

Carried Unanimously (2)

12. Notice(s) of Motions - Nil

13. Motions without Notice - Nil

14. Questions on Notice - Nil

15. Questions without Notice - Nil

16. Information Reports

The following Information reports were received at the meeting:

16.1 Community Value Program Status Update (D23/12212)

16.2 City Operations - CVP Opportunities Review Outcomes (D23/14022)

16.3 Financial Year 2022-2023 Quarter 2 KPI Status Report (D23/14330)

17. Status Report on Council and Committee Resolutions

17.1 Status Report on Service Review Committee Resolutions (D23/11082)

The Committee received the Status Report on Service Review Committee resolutions.

18. Other Business - Nil

19. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

20. Date of Next Ordinary Meeting

5 April 2023

The Presiding Member declared the meeting closed at 7.56pm.

Confirmed.....
Presiding Member 5 April 2023