

**MINUTES
OF THE GOVERNANCE AND POLICY COMMITTEE MEETING OF THE CITY OF
TEA TREE GULLY HELD ON WEDNESDAY 6 MARCH 2024 AT 6.32PM IN THE
CIVIC CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present – Physical Attendance

Crs L Jones (*Presiding Member*), R Unger, J Hawkvelt, K Drozdoff, I Zagladov and B Lawrenson

2.2 Apologies

Nil

2.3 Record of Officers in Attendance (physical or electronic)

Ryan McMahon	Chief Executive Officer
Justin Robbins	General Manager Strategy & Finance
Michael Pereira	General Manager Community Services
Deana Taglierini	Coordinator, Governance
Kim Ritter	Manager, Community Connections
Donna Mijatovic	Wellbeing Hub Project Lead
Ann-Marie Arthur	Team Leader Community Development
Ingrid Wilkshire	Manager City Strategy
Tony Amato	Lead – Waste & Strategy Projects
Nathan Grainger	Manager City Development

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Unger, Seconded Cr Drozdoff

That the Minutes of the Governance and Policy Committee held on 22 November 2023 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (36)

- 4. **Public Forum** - Nil
- 5. **Deputations** - Nil
- 6. **Presentations** - Nil
- 7. **Petitions** - Nil
- 8. **Adjourned Business** - Nil
- 9. **Motions Lying on the Table** - Nil
- 10. **Management Reports**

Office of the Chief Executive Officer

10.1 Review of Terms of Reference for the Governance and Policy Committee (D24/14860)

Moved Cr Unger, Seconded Cr Drozdoff

That the Governance and Policy Committee recommends to Council:

That Council adopts the review Terms of Reference for the Governance and Policy Committee as provided in Attachment 1 of the report, noting that the Committee will now meet once a quarter on a third Tuesday of a month.

Carried (37)

City Operations - Nil

Strategy & Finance - Nil

Corporate Services - Nil

Community Services - Nil

11. Returned Policies - Nil

12. First Discussion of Policies

12.1 Land Management Agreements and Encumbrance Policy (D23/102826)

Moved Cr Lawrenson, Seconded Cr Hawkvelt

That the Governance and Policy Committee recommends to Council:

That the “Land Management Agreements and Encumbrance Policy” as reviewed by the Governance and Policy Committee on 6 March 2024 be revoked.

Carried Unanimously (38)

12.2 Waste & Resource Recovery Policy (D23/102955)

Moved Cr Lawrenson, Seconded Cr Hawkvelt

That the Governance and Policy Committee recommends to Council:

That the “Waste & Resource Recovery Policy” as reviewed by the Governance and Policy Committee on 6 March 2024 be adopted as amended.

Carried Unanimously (39)

12.3 Community Grants Policy (D23/103682)

Moved Cr Lawrenson, Seconded Cr Drozdoff

That the “Community Grants Policy” as reviewed by the Governance and Policy Committee on 6 March 2024 be returned to the “Governance and Policy Committee” for consideration, noting the inclusion of a new clause relating to Elected Member discretionary fund/grants.

Carried Unanimously (40)

12.4 Unsolicited Proposals Policy (D24/12431)

Moved Cr Unger, Seconded Cr Hawkvelt

That the “Unsolicited Proposals Policy” as reviewed by the Governance and Policy Committee on 6 March 2024 be adopted.

Carried Unanimously (41)

13. Notice(s) of Motions - Nil

14. Motion(s) without Notice - Nil

15. Question(s) on Notice - Nil

16. Question(s) without Notice - Nil

17. Status Report on Resolutions

17.1 Status Report on Governance and Policy Committee Resolutions (D24/14552)

The Committee received the Status Report on Committee Resolutions.

18. Other Business

The Committee discussed the location of where meetings are to be held in future.

19. Confidential Items- Nil

20. Date of Next Meeting

16 April 2024

The Presiding Member declared the meeting closed at 9.05pm.

Confirmed.....
Presiding Member 17 April 2024