

**MINUTES
OF THE SERVICE REVIEW COMMITTEE MEETING OF THE CITY OF TEA TREE
GULLY HELD ON WEDNESDAY 5 APRIL 2023 AT 6.30PM IN THE CIVIC
CENTRE, 571 MONTAGUE ROAD, MODBURY**

1. Opening and Welcome

2. Attendance Record:

2.1 Present – Physical Attendance

Crs R Unger (*Presiding Member*), K Foreman, M Champion and B Lawrenson

2.2 Apologies

Cr K Drozdoff

2.3 Record of Officers in Physical Attendance onsite

Mr R McMahon	Chief Executive Officer
Mr J Robbins	General Manager Strategy & Finance
Mrs F Birch	General Manager City Operations
Mr M Pereira	General Manager Community Services
Ms I Cooper	Manager Corporate Governance
Mrs S Rose	Lead, Continuous Improvement
Mrs L Monteleone	Emergency Management Advisor
Mr T Amato	Lead, Sustainability, Waste & Strategic Projects
Mr A Kelly	Manager Field Services
Ms L Watson	Manager Community Safety
Mrs I Wilkshire	Manager City Strategy

Record of Officers in Attendance via Electronic Means (audio-visual link)

Nil

2.4 Record of Number of Persons in the Public Gallery – Physical Attendance

1 Attendee

2.5 Record of Media in Physical Attendance

Nil

3. Confirmation of Minutes to the Previous Meeting

Moved Cr Lawrenson, Seconded Cr Champion

That the Minutes of the Service Review Committee Meeting held on 8 March 2023 be confirmed as a true and accurate record of proceedings.

Carried Unanimously (3)

4. Public Forum - Nil

5. Deputations - Nil

6. Presentations

6.1 Community Safety - Private Parking (D23/22473)

Ms Laura Watson, Manager Community Safety provided a presentation to the Committee on the current status of Council's enforcement of Private Parking arrangements.

7. Petitions - Nil

8. Declaration of Conflicts of Interests – Nil

9. Adjourned Business - Nil

10. Motions Lying on the Table - Nil

11. Management Reports

Office of the Chief Executive Officer

11.1 Service Review - Waste and Resource Recovery Strategy Project Scope (D23/21798)

Moved Cr Lawrenson, Seconded Cr Foreman

That the Committee recommends to Council:

That having considered the report titled “Service Review– Waste and Resource Recovery Strategy Project Scope” dated 5 April 2023, the project scope as detailed in Attachment 1 of the report be adopted.

Carried Unanimously (4)

City Operations

11.2 Verge Maintenance Service Review (D23/21712)

Moved Cr Lawrenson, Seconded Cr Foreman

That the Committee recommends to Council:

That having considered the report titled “Verge Maintenance Service Review” and dated 5 April 2022, Council:

1. Acknowledges the report prepared by BRM Advisory titled *CTTG Verge Maintenance Service Review. Final v4.0 – BRM Advisory* and provided as Attachment 1 of this report; and endorses the actions contained in the implementation plan provided as Attachment 2 of this report.
2. Consider that through the Annual Business Plan Community Engagement Strategy for Financial Year ending 2024, that the community be consulted regarding the proposed increase (minimum additional 2 cuts per annum in suburbs which require an additional cuts) to the verge cutting service and any associated budget and potential rate increase which may result from such an increase in service and above the proposed rate increase to be consulted on by Council (if relevant).
3. That quarterly progress reports be provided to the Service Review Committee regarding the delivery of the Implementation Plan.

Carried Unanimously (5)

Corporate Services

11.3 Council Report Template - Service Review (D23/21137)

Moved Cr Lawrenson, Seconded Cr Champion

That having considered the report titled “Council Report Template – Service Review” and dated 5 April 2023 the Service Review Committee approves the Project Scope as detailed in this report.

Carried Unanimously (6)

Community Services - Nil

12. Notice(s) of Motions - Nil

13. Motions without Notice - Nil

14. Questions on Notice - Nil

15. Questions without Notice - Nil

16. Information Reports

The following Information reports were received at the meeting:

16.1 Community Value Program Status Update (D23/22521)

17. Status Report on Council and Committee Resolutions

17.1 Status Report on Service Review Committee Resolutions (D23/17595)

The Committee received the Status Report on Service Review Committee resolutions.

18. Other Business

18.1 Opportunities Reviews Update (D23/23459)

An update was provided in relation to the implementation of Opportunities Reviews.

19. Section 90(2) Local Government Act 1999 – Confidential Items - Nil

20. Date of Next Ordinary Meeting

5 July 2023

The Presiding Member declared the meeting closed at 9.06 pm.

Confirmed.....
Presiding Member 5 July 2023